

# The Ohio Parliament

REVEILLE! WAKE UP AND RISE TO THE CALL, OAP  
August-September 2017

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## ELECTED OFFICERS

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## Message from the President

By Laura V. Womack, OAP President

### Pause for Cause

Recently, at an organizational meeting, I learned how important and useful the rule found on page 82, lines 26-33 in *Roberts Rules of Order Newly Revised* really can be. These three words, “*Stand at ease*” gives reasonable restraints to a meeting without creating a recess. The following may be accomplished when a meeting is called to *stand at ease*: Communication with Parliamentarian and quiet conversation with neighboring members.

In any meeting, regardless of size, there will be a time when a meeting is ordered by the presiding officer to *stand at ease*. This function may be obtained when the chair, without objection, simply permits a brief pause without declaring a recess. In such a case, technically, there is no interruption of the meeting, and members may remain in their places.

One of the reasons why a presiding officer invokes this rule is that, the presider may wish to engage in brief research or consult with the parliamentarian before ruling, and directs the assembly to stand at ease while he does so. Such communication may be in regards, to how a vote may be taken or a *Point of Order* made by a member; or, any other resolution where the presiding officer requires assistance from the parliamentarian. There is no set rule for the number of additional functions a parliamentarian may be asked to perform as a permanent appointee. However, during a meeting the work of the parliamentarian should be limited to giving advice to the chair and, when requested, to any other member. Such communication, during this pause, enables the chair to be in position to act promptly at the correct time and be fully informed.

In any event, when the presiding officer has made a ruling, any two members can appeal (one making the appeal and the other seconding it). At this point, the question is taken from the chair and vested in the assembly for final decision.

Secondly, as the presiding officer and parliamentarian confers, the members of the assembly may remain seated and communicate quietly

Please see *Message* on page 2

## Some Myths of Parliamentary Procedure

*From the works of Kim Goldsworthy, PRP*

### APPOINTED OFFICERS

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### COMMITTEE CHAIRMEN

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1. An Installation Ceremony must be held before the newly-elected officers may serve. False. Officers take their office upon election, unless there is a proviso, such as the treasurer taking office at the end of the fiscal year.
2. After a committee report, it is proper for someone to move, "That the committee report be accepted. False. If a report contains a recommendation, then the recommendation itself is moved, not the entire text of the report. Some reports contain no recommendations. Such reports need no extra motion, since the report is to be filed automatically by the secretary into the proper archive. However, exceptions to this are possible, such as a historian's report, where the entire text of the report is indeed intended to be officially adopted as the official statement of the organization, despite containing no recommendations therein.
3. It is proper for the nominees/candidates to be ordered to leave the meeting room which an election is about to begin. False. A member cannot be ordered to leave a room, except via a disciplinary measure.
4. A person who is absent cannot be nominated, and cannot be elected. False. A person can be nominated in absentia. If elected, the absentee must give his assent before the election is to be considered final. If the absentee declines the office, the election is considered incomplete, and another round of balloting is in order.

*Message from page 1*

among neighboring members. This differs from a recess. A recess causes a break in the meeting and members may leave the room, but this pause, technically, does not interrupt the flow of the meeting and members remain seated.

When the chair declares the meeting again in order, members must immediately cease from talking and the meeting resumes.

*Mahatma Gandhi says, "In a gentle way, you can shake the world."*

Your President says, with the rule, *stand at ease*, one's confidence, reassurance, and spirit is rekindled.

## OAP Units

**NORTH COAST:** President - Patricia Koch, PRP (pak711@aol.com). Usually meets 3<sup>rd</sup> Monday at 6:00 PM (4<sup>th</sup> Monday in January) at Warrensville Height County Library, 4415 Northfield Road, Warrensville Heights, OH. No regular meetings in July, August, December.

**CENTRAL OHIO:** President - Myra Myers, PRP (mmyers.myers@gmail.com). Usually meets 1<sup>st</sup> Monday at 7:00 PM (January meeting held electronically) at Worthington Municipal Building, 6550 North High Street, 2nd Floor, Worthington, OH. No regular meetings in July and August.

**MIAMI VALLEY:** President - Betty Reed (snookey@siscom.net). Usually meets 3<sup>rd</sup> TUESday at 6:00 PM at Clark County Library, Park Shopping Center Branch, 1061 North Bechtle Ave., Springfield, OH.

**LORI-EL:** President - Ed Magiste, Ph.D (e.j.magiste@csuohio.edu). Usually meets 1<sup>st</sup> Thursday at 7:00 PM at Elyria YWCA Residence, 318 West Avenue, Elyria, OH. No regular meetings in January, July and August.

**QUEEN CITY:** President - Robert Rosell, PRP (rlrosell.prp@gmail.com). Meets 3<sup>rd</sup> Friday at 10:15 AM at Oakley Library, 4033 Gilmore Avenue, Cincinnati, OH. No regular meetings in July, August, and December.

### COMMITTEE CHAIRMEN

*Continued*

#### Public Relations TBD

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## OAP New Members – You Can Do It!

North Coast Unit added Jocelyn Travis as a new NAP Member. She passed her NAP Membership with flying colors!

Those of you known as “Provisionals” - You can do it, too! Keep studying and find the time to take that test. Having the accomplishment will be satisfying personally and so much help in the workplace and of service in the clubs and organizations to which you belong. OAP is here to help.

Be sure to save the time to attend the Annual Session in May. There will be something of interest for all levels of membership.

### DATES TO REMEMBER

**NAP Convention**  
September 8-11  
Lombard, IL

**OAP Annual Session**  
May 4-5, 2018  
Cleveland, Ohio



### SUBMISSION DEADLINES

All submissions for the *Parliagram* are to arrive to the Editor no later than the first day of the even numbered months.

**Call for Presenters**  
**Ohio Association of Parliamentarians**  
**2018 Annual Session**  
**Friday, May 4 & Saturday May 5, 2018**  
**IT'S PENDING. LET'S DEBATE. TAKE ACTION!**  
**Cleveland State University-Student Center Ballroom**  
**Cleveland, Ohio**

The Ohio Association of Parliamentarians (OAP) was chartered July 27, 1968 and will be celebrating the 50<sup>th</sup> anniversary of its chartering during the 2018 Two Day Annual Session. We invite you to be a part of OAP's remarkable history by being a presenter at the Annual Session.

The purpose of OAP is to promote the study of parliamentary procedure and the educational programs of the National Association of Parliamentarians (NAP). Our goal is to encourage the understanding and use of the Robert's Rules of Order to enable groups of all types and sizes to meet effectively, making decisions in a fair and consistent process that makes good use of everyone's time.

To that end, we encourage our members to consider being workshop presenters at the Annual Session. We have some extremely talented members, and as we encourage learning by doing. Again this year, we encourage our experienced presenters to partner with a member who has not made presentations at an OAP Annual Session or NAP Conference to co-present with them. Workshop topics that are in line with the session theme "IT'S PENDING. LET'S DEBATE. TAKE ACTION!" are encouraged. By request, we would like to offer two training tracks, one geared towards community members and those with a basic working knowledge of Roberts Rules of Order, Newly Revised 11<sup>th</sup> Edition, and one that is "beyond the basics" geared towards those who minimally have passed the NAP membership exam, are studying for the RP exam, or are already RPs and PRPs. [Please submit your proposal on the attached form by November 30, 2017.](#) If selected to be a presenter your registration fee for the Annual Session will be complimentary, however, we ask that you submit your registration form to ensure we have an accurate count for materials and refreshments.

**Proposal Submission Guidelines:** When developing your proposal, please keep in mind we want to provide workshops that will assist officers and members of local community organizations and municipal clerks in having more productive meetings. We also want trainings that intermediate and advanced OAP members will find helpful to them in their study and enhancement of their parliamentary work. Please be creative in designing a presentation that fully involves attendee participation through role playing, demonstration scripts, discussion, questions, and engaging interactive activities. We want to make sure that everyone takes something away from the session that they can use in their work with the organizations they are involved with.

**Session Length:** Each session will be **60 minutes** including question/answer/discussion time.

A .pdf fillable form for workshop presenter proposals is available on the OAP website under "2018 Annual Session." Or use the one on the next page.

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**Workshop Proposal**

Please provide the following information by **November 30, 2017**, to Deborah Willis  
[mruss72650@aol.com](mailto:mruss72650@aol.com)

Title of Presentation:

Level your presentation is best suited for: \_\_\_\_\_Beginner  
\_\_\_\_\_ Intermediate \_\_\_\_\_Advanced

Presenter's name, NAP membership category, OAP Unit affiliation (if applicable),  
email address

Presenter's biography (200-word maximum)

Co-presenter's name, NAP membership category, and OAP Unit affiliation (if  
applicable)

Co-presenter's biography (200-word maximum)

Description of presentation (200-word maximum)

Learning objectives (3-5 specific objectives)

- 1.
- 2.
- 3.
- 4.
- 5.

Special equipment requests:

Indicate what interactive activities will occur during your session to encourage  
attendee participation: