

The Ohio Parliament

REVEILLE! WAKE UP AND RISE TO THE CALL, OAP
February/March 2017

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Message from the President

By Laura V. Womack

Evaluation: An Instrument of Teaching

Several years ago, your President was a member of an organization that offered evaluation as an instrument of teaching. This former member is still encouraged by the determinations and recommendations that she received. The Master Manual that she received upon obtaining membership is yet referenced on occasion and this is one of those occasions.

Why evaluate? There are many reasons to evaluate, such as, to provide information on a program's effectiveness and to suggest target areas for improvement. Evaluation is a shared process. However, for the purpose of this message; we will offer two basic reasons of how and why evaluation may be considered as an instrument of teaching in this organization where Provisional members and others are being trained and prepared in parliamentary education. Doubt may arise, but this president strongly believes that good, strong, and constructive evaluation develops growth.

Please see *Message* on page 2

Nellie Walker Caver, PRP



Nellie Caver, PRP

Nellie Walker Caver, PRP, of Elyria, one of the founders of the Lori-El Unit, passed away January 3, 2017, after a long illness. She graduated from Oberlin High School, received a Bachelor of Arts from Baldwin-Wallace College and her Masters from Cleveland State.

She served as an officer in the NAACP, NANBPWC, Doris L. Allen Minority Caucus of OEA, NEOTA, Elyria NBPW, North Central District NANBPW, EEA, Nord Mental Health Board, Youth Services, Lorain County 317 Board and many other boards and commissions. She taught classes in parliamentary procedure to the public for many years at Lorain Community College.

Please see *Caver* on page 3

Nola Pursiful

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It is with deep sadness that we share the news of Nola Pursiful's passing on February 8, 2017. She was NAP president 2003-2005 and the author of *Nola's Daily Doses* which many have used in their parliamentary studies. Maurice Henderson, PRP, shares this information:

"Cards and condolences may be sent to:

Mr. Darrell Pursiful & Family
723 Captain Kell Drive
Macon, GA 31204

"The family requests that any donations in memory of Nola Pursiful be made to Mercer University Youth Choir, ATTN: Dr. Richard Kosowski, Townsend School of Music, 1400 Coleman Ave, Macon GA 31207.

"I can personally share with you that Mrs. Pursiful loved Mercer University. Her granddaughter Rebecca is a part of the youth choir at Mercer. Rebecca, who is Mrs. Pursiful's light and joy, is an absolutely fabulous singer and has ambitions of attending Mercer University to become a music teacher. This is a benefiting request that will have a lasting impact on many youth as well as the Pursiful family.

"Please keep Darrell Pursiful, son Darrell "Percy" Pursiful, daughter-in-law Connie, and granddaughter Rebecca in your thoughts and prayers."

Message from page 1

The basics for evaluation in this message are:

*Provide for an evaluation or determination of whether the member has and can put into practice what has been studied,

*Offer recommendations for improvement and practice.

To the evaluated: an analysis of his/her strengths and weaknesses on reports, discussions or any other contribution to a meeting or committee produces growth, encourages, and offers an opportunity to set new goals.

To the evaluator: an opportunity to apply knowledge while analyzing the work of others, increases interpersonal relationships and improves listening skills.

To all other members: valuable lessons are learned for future participation and the overall benefits of an evaluation.

Implementation of evaluations is most notably written or prearranged oral meeting with the evaluator.

In a recent television ad that this president likes, "some ideas come into this world nasty, dirty, and require cleaning up." Good constructive evaluating can provide cleaning up! What do you think?

OAP Units

NORTH COAST: President - Patricia Koch, PRP (pak711@aol.com). Usually meets 3rd Monday at 6:00 PM (4th Monday in January) at Warrensville Height County Library, 4415 Northfield Road, Warrensville Heights, OH. No regular meetings in July, August, December.

CENTRAL OHIO: President - Myra Myers, PRP. Usually meets 1st Monday at 7:00 PM (January meeting held electronically) at Worthington Municipal Building, 6550 North High Street, 2nd Floor, Worthington, OH. No regular meetings in July and August.

MIAMI VALLEY: President - Gwendolyn Means (gmmeans1el@gmail.com). Usually meets 3rd Monday at 6:00 PM at Clark County Library, Park Shopping Center Branch, 1061 North Bechtle Ave., Springfield, OH.

LORI-EL: President - Ed Magiste, PhD (e.j.magiste@vikes.csuohio.edu). Usually meets 1st Thursday at 7:00 PM at Elyria YWCA Residence, 318 West Avenue, Elyria, OH. No regular meetings in January, July and August.

QUEEN CITY: President - Robert Rosell, PRP (rlrosell.prp@gmail.com). Meets 3rd Friday at 10:15 AM at Oakley Library, 4033 Gilmore Avenue, Cincinnati, OH. No regular meetings in July, August, and December.

Caver from page 1

Mrs. Caver was a member of Point of Grace Ministries. She was a teacher and a reading specialist. She was very active in the school teachers union and was the author of "The Bridge That Brought Me Over", a moving story of trials, tragedies, triumphs, and accomplishments in her life despite adversities. It shows how she has persevered through it all with God's help. <https://www.amazon.com.au/Bridge-That-Brought-Me-Over-ebook/dp/B005DOWUPG> is the link.

Ed Magiste shared these words: "Nellie Caver was every inch and in every way a great person whose passing is a loss to us all. Nellie was, is, and always will be a great presence in our unit, Lori-El, which she helped to establish and so dearly loved. Albeit that her health prevented her from attending, she stayed in touch with the unit members.

At her funeral yesterday, one thing was clear, she was a woman who placed principles first and diligence next. On behalf of OAP, and our unit I was privileged to have expressed our condolences to her family. Nellie was a gentle teacher, a concerned and engaged mentor, and I am proud to have known her. I only hope to be as half as good a parliamentarian and a friend as she was to all.

Our hearts are with her family in these days."

COMMITTEE CHAIRMEN

Continued

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DATES TO REMEMBER

NAP District IV Conference

May 5 - 7, 2017
Madison, Wisconsin

OAP Annual Session

May 19, 2017
Forest Park, OH

2017 NAP Biennial Convention

September 8-11, 2017
Lombard, Illinois

SUBMISSION DEADLINES

All submissions for the *Parliagram* are to arrive to the Editor no later than the first day of the even numbered months.

What Does It Take To Pass a Motion?

OAP Parliamentarian, Patricia A. Koch, PRP

You are at a meeting and someone sitting next to you asks “How many people have to vote for this in order for it to pass? Without hesitation you respond! That’s because you know that:

- If it is an ordinary motion such that the club has a fundraiser next month, a majority vote in the affirmative will adopt the motion.

Let’s be clear that a majority is “more than half of the votes,” not one more than half. (13 people voted—one half of 13 is 6.5). Try to get 7.5 votes!

- If it is a bylaw amendment, a vote on the Previous Question, or a vote to Suspend the Rules (and there are other examples), a 2/3 vote in the affirmative will adopt the motion.

Now, surely everyone understands a majority and a 2/3 vote!

A majority of what? A 2/3 vote of what?

Robert’s Rules of Order Newly Revised (11th Edition), p 400 defines a majority vote (without qualification) as “more than half of the votes cast by persons entitled to vote, excluding blanks or abstentions, at a regular or properly called meeting.”

Robert’s Rules of Order Newly Revised (11th Edition), p 401 defines a two-thirds vote (without qualification) as “at least two thirds of the votes cast by persons entitled to vote, excluding blanks or abstentions, at a regular or properly called meeting.”

Continuing on page 401 “As a compromise between the **rights of the individual** and the **rights of the assembly**, the principle has been established that a two-thirds vote is required to adopt any motion that: (a) suspends or modifies a rule of order previously adopted; (b) prevents the introduction of a question for consideration; (c) closes, limits, or extends the limits of debate; (d) closes nominations or the polls, or otherwise limits the freedom of nominating or voting; or takes away membership. (***Bold emphases are those of this writer.***)

Bylaws--Be Careful! Read the Words!

Your bylaws state “These bylaws may be amended by a 2/3 vote of the membership.”

- If there are 210 members, a vote of 140 in the affirmative will adopt the amendment.
- But your bylaws require only 24 attendees for a quorum! What to do?
 - Amend your bylaws to state: “by a 2/3 vote of those present and voting.”
 - Then, if there are 24 attendees at a meeting, for example, a 2/3 vote would be 16! A whole lot less than 140!

Read the amendment article in your bylaws. Does the article need to be amended? Make sure you get more than the required number of people at the meeting in order to get the hoped for amended wording adopted.

Lori-El Hosts First Annual Parliamentary Law Month Community Education Forum

Edward Magiste Ph.D., President, Lori-El

The Lori-El Unit will be hosting its first annual community education forum celebrating National Parliamentary Law Month on April 1, 2017, from 1 until 3 pm.. The event is designed to reach out to the many area organizations and community groups which serve in the Lorain-Elyria area. The event will consist of a panel of veteran parliamentarians, a mock meeting, and three breakout sessions targeting memberships' rights, leadership, and nominations and elections. The event will be held at the Amy Levin Community Center at 1165 N. Ridge Road, Lorain, OH, 44055. The event is free and open to the public. We are requesting that those interested contact 440-355-6164 and make a reservation to ensure we have enough educational materials. Refreshments will be provided

The event is being co-hosted by the The Elyria Club of Negro Business and Professional Women's Clubs, Inc. and will also include a brief memorial to the late Nellie B. Caver, who was an outstanding member of both organizations. Ms. Caver was a parliamentarian on the national board of the Negro Business and Professional Women's Club as well as a founding member of Lori-El. Lori-El's Membership Chair, LaTaunya Conely, says that she sees this event as continuing the work that Nellie started and fulfilling Nellie's charge to her as a mentor.

The Lori-El Unit of Parliamentarians and The Elyria Club of Negro Business and Professional Women's Clubs, Inc. Presents

Understanding the Rules of Stewardship: Parliamentary Procedures in Organizations (Celebrating National Parliamentary Month)

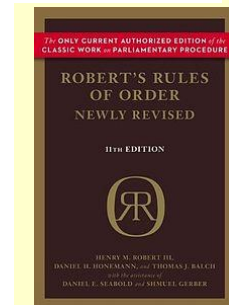
Saturday, April 1, 2017 1:00 - 3:00 p.m. Amy Levin Conference & Learning Center
1165 N. Ridge Road, East Lorain, Ohio 44055



Workshop Topics:

Leadership: Marlene L. Jones, M.A.
Rights of Members: Pat Cook, PRP
Nominations: Edward J. Magiste, Ph.D.
How to Run a Meeting: Jim Williams, PRP

Breakout Sessions and Refreshments



If you want to learn more about fundamental rules governing motions, parliamentary authority, understanding your bylaws, conducting efficient meetings or role of officers
- Register today! Email: elyrianbpw@gmail.com or Call: 440-355-6164

Edward J. Magiste, Ph.D, President, Lori-El Unit of Parliamentarian
Willie E. Evans, President, Elyria Club of NBPWC, Inc.

WAIT! THERE'S AN APP FOR THAT!

I am not recommending any of them as I have not “played” with any. But, you may find them useful. I have an android phone. I am going to assume that you can find these for iTunes as well.



The first is Magic Gavel Basic. It's \$9.99. It claims to help with meeting preparation, running the meeting, motions, ending the meeting and more. And you can toggle between RONR and AIPSC. It covers 30 common motions. Magic Gavel Meeting Tools is included in Magic Gavel Basic.



Magic Gavel Meeting Tools is \$0.99. It is a vote calculator, a quorum calculator and a speaker timer.



Gavel Strike is a free app that is supposed to make the sound of a gavel when you touch the face of the phone. Reviews show it needs improvement.



Ready For The Question is the final app I'll mention. It's \$0.99 and is supposed to rank the motions for you after you put them in and keep you on track when there are amendments and other secondary questions.

I hope you find these apps somewhat entertaining, if not useful. I plan to download a couple myself.

HELP WANTED

After many years of service to the OAP, webmaster Robert Pollock is retiring and moving out of state. We thank him for his dedication to OAP and will miss him.

If you have some experience with the “behind the scenes” workings of websites and are willing to assist OAP in keeping our website current, please contact OAP President Laura Womack.

We're continuing our series on the Units in Ohio. It is hoped that each Unit gains ideas from the others that may work for them.

North Coast Unit of Parliamentarians

Patricia A. Koch, PRP President
January 30, 2017

1. **How many members are in your Unit?** There are 21 members, 13 provisional unit members and 8 members of NAP, 1 is a RP and 3 are PRPs.
2. **Does your unit have a formal study curriculum? What is the unit studying?** The unit's education is built around the president's yearly theme. 2016 and 2017 have the theme "Better Meetings Make a Difference." The Vice-President is the Education Chairman, as stated in the unit bylaws. The President and Vice President determine the monthly content. Then the VP creates the calendar of lessons (Jan, Feb, March, Apr, May, June, Sept, and Oct.

In 2016 the monthly lessons included: The Order of Business Part 1 (MRSSUN) and The Order of Business Part 2 which included more detail about Reports and Unfinished Business and General Orders, How Committees Function, Preparing and Presenting Committee Reports, and Perfecting the Language of Motions (by the presider) and Perfecting the Language of Motions (by the assembly)

In 2017 the monthly lessons will include the topics: Assemblies and Sessions; Bylaws; Standard Descriptive Characteristics of Motions, the Motion to Refer, the Motion to Lay on the Table, Incidental Motions. Each lesson is followed by group discussion of questions; role playing.

At the final 2016 meeting, members shared that they would like to have time at meetings to share their parliamentary dilemmas/questions and get feedback as to solutions. We are including time at some of the regular meetings when members can pose their questions.

3. **If you do have a formal study plan, who teaches?** Teaching of lessons is rotated among the members, Presenters may ask for assistance from the Education Chairman or anyone else.
4. **If you have electronic meetings all or part of the year, how are they conducted? Is it an email to everyone or do you use any certain online meeting service such as GoToMeeting.com? Or do you have a group Skype or Facetime?** We do not conduct unit meetings electronically. However, some of our committees meet by telephone conference call.
5. **Are you looking for new members?** In April, we conduct a Parliamentary Law Month Workshop which is advertised through fliers, person-to-person or person-to-group invitation, newspaper publicity, and two times in the past by television interview. This workshop usually 10-15 guests, 3 presentations by unit members, a question and answer time. The Parliamentary Law Month Committee is a standing committee of the unit and begins planning in January. The event is held at a local library. We invite attendees to our unit meetings. *Continued on pg. 8*

As to our regular meetings: members invite friends, relatives, fellow members of outside groups. We usually have guests at each of our meetings. We have been very successful in welcoming most of these guests as provisional members.

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Our unit stresses preparation for the NAP Membership exam through separate study times (twice a month on a Sunday afternoon) led by Pat Koch, PRP. We use the study guide and RONR in Brief. The sessions are 1 ½ hours, but we usually stay for an extra half hour or more. Already two unit members have passed the test. We also have two other members who recently passed the NAP exam. They studied on their own but did last minute studying with Pat Koch. One of them took and passed RP exam in January. At this time, there are 5 unit members in the NAP Exam study group. We hope two or three more may join. Each person decides on their own when to take the exam.

Several members are studying for the Registered Parliamentarian Examination. Pat Koch invites these members to her home once a month to study together for about two hours. Members work on topics and questions suggested by Pat but bring other questions as well. At this time, one of the members has passed the RP examination. One other plans to take the exam in February.

CONGRATULATIONS!

Congratulations to Tricia Dykers Koenig on her achievement in becoming an Registered Parliamentarian. Tricia is a member of the North Coast Unit of Parliamentarians.

MAKE PLANS TO ATTEND!

Ohio Association of Parliamentarians 2017 Annual Training Session

Friday, May 19, 2017

"STEPPING TO THE RHYTHM OF ROBERT: REVISE-AMEND-RECOMMEND"

Forest Park, OH (Cincinnati, OH area)

More Details to follow in the March issue of the Ohio Parliagram!